

Oxford Area Recreation Authority
Minutes of Meeting of Thurs., Feb. 21, 2019
Lower Oxford Township Building

Meeting called to order at 6:33 by 2018 secretary Marcella Peyre-Ferry

Members present – Arthur Astle, Scott Fetterolf, Andy Marker, Jeremy McKinney (6:40), Candace Miller, Marcella Peyre-Ferry, John Reynolds.

Absent: Joe Beird, Chip Benke

Visitors: Kevin Peyre-Ferry

Pledge of Allegiance and a moment of silence.

A notice was read regarding the January meeting. *“John Stonska was present and told the members that Art Astle (Lower Oxford Township) had resigned and he had been appointed to replace him. It was discovered at the Oxford Regional Planning Committee meeting that Mr. Astle had not resigned, so there was not a quorum at the meeting until 7:22 p.m. when Scott Fetterolf arrived. All business from the January 17th agenda prior to the Grants Committee will be conducted at the February meeting.”*

Reorganization

Motion (by Astle, second Miller) to nominate Benke for Chairman, Approved (6-0)

Motion (by Miller, second Astle) to nominate Reynolds for Vice-Chairman, Approved (6-0)

As Benke was not present, Reynolds deferred to Peyre-Ferry to continue to chair the meeting.

Motion (by Astle, second Marker) to nominate Peyre-Ferry for Secretary, Approved (6-0)

Motion (by Astle, second Reynolds) to affirm Miller as Treasurer, approved (5-0-1 Miller

Abstains)

Motion (by Miller, second Reynolds) to affirm Vince Pompo as Solicitor Approved (6-0)

(McKinney arrives)

Agenda– Motion (by Miller, second Reynolds) to adopt the agenda as presented with the inclusion of Pitch Hit Run dates. Approved (7-0),

Minutes –Motion (by Reynolds, second Marker) to accept the minutes of the December meeting Approved (7-0).

Motion (by Peyre-Ferry, second Marker) to accept the minutes of the January meeting as prepared by Miller Approved (7-0). *These minutes reflect the business conducted at the time a quorum was present and valid votes taken during that time.*

Public Comment: none

Scheduled Visitors: none

Treasurer’s Report: Treasurer Candace Miller provided reports. January bills total \$1,067.13 – PMAA dues \$200; 21st Century Media Legal advertising \$142.16; Lander Septic \$250; Dunn Lawn Care \$350; Kevin Peyre-Ferry Grounds maintenance \$125. Deposits total \$12,862 – East Nottingham dues/donations \$8,962; District Court \$2,800; \$1,100 from 15 brick purchases.

Additional February bills total \$300 -Lander Septic \$250; Kevin Peyre-Ferry Grounds maintenance \$50. Additional February deposits total \$2,922 - brick purchase from Oxford Rotary \$200, West Nottingham Dues - \$2,722. were received Payment of \$597 is still due to Alvin Crews.

Motion (by Reynolds, second Astle) to ratify payment of January bills Approved (6-0-1, Peyre-Ferry abstains)

Motion (by Reynolds, second Astle) to ratify payment of January bills Approved (6-0-1, Peyre-Ferry abstains)

Co-Stars Miller explained how the program works so municipal purchases can be made without bidding. **Motion (by Peyre-Ferry, second Reynolds) to direct Miller to join co-stars, Approved (7-0)**

Rhodes Gas Card Miller explained how the card works for government entities to purchase gas and diesel without charges for state taxes. **Motion (by Peyre-Ferry, second Astle) to direct Miller to join the program and get two cards, Approved (7-0)**

Motion (by Peyre-Ferry second Astle) to accept the Treasurer’s report Approved (7-0).

Grants Committee Miller reported that she still needs information from Beird on orders he has for the brick fund raiser. **Motion (by Miller, second Peyre-Ferry) to order an OARA brick Approved (7-0).**

Motion (by Peyre-Ferry, second Reynolds) to authorize Miller to place brick order Approved (7-0).

Raffles – nothing new from Peyre-Ferry

Dockstader Grant is not yet available to submit. It is expected to open next month. **Motion (by Marker, second Astle) apply for a grant to restore the trail in the woods, Approved (7-0)**

Web Committee Fetterolf has the calendar link working. Watson will be removed as a Facebook administrator, Fetterolf will be added. Miller noted that the OARA has an Instagram page. Reservations are being made for spring so the PHR dates need to be reserved. **Motion (by Miller, second Reynolds) to set the PHR date as 9:30 a.m. to 1 p.m. May 4 with May 5 as a rain date, Approved (7-0)**

Property Committee – Benke has been obtaining information on costs for material bins. **Motion (by Fetterolf, second Astle) to authorize Benke to contract with the lowest responsible quote after contacting Miller, Approved (7-0).**

Mowing was discussed and whether bids are needed because annual cost is nearing the bidding threshold. **Motion (by Reynolds, second Peyre-Ferry) to authorize Benke to contract with Dunn's Lawn Care for a one-year contract Approved (7-0).**

No new information on obtaining a york rake.

Kevin Peyre-Ferry reported there was evidence of drivers making donuts in the parking lot during the last snow storm. Park cameras will be consulted to see if there is a record of the problem. Reynolds will check the camera cards. One camera was destroyed by water damage.

Project Committee – Book Trail has been discussed with a potential eagle scout who will work with the Oxford Public Library.

Well project – no new information. Peyre-Ferry will make note of such in her monthly letter to the municipalities. (8:05 Marker leaves)

Events Committee - Pitch Hit Run – discussed earlier

Kids to Park –The national day is May 18. Michael Watson will be asked if he would like to continue as an organizer for the event.

Halloween – Fetterolf will make a time table spread sheet for event planning.

Feasibility Committee – no report

Policy Committee - no report

Chairman's Report –no report

Secretary Report – Peyre-Ferry reminded everyone to submit an ethics form.

The auditor engagement letter was presented, **Motion (by Fetterolf second Astle) authorizing Peyre-Ferry to sign and return it, Approved (6-0)**

Motion (by Miller, second Astle) to approve all reports Approved (6-0).

Old Business – Authority documents requested last month have not been received.

Park directional sign – Reynolds as provided the Borough with options.

Peyre-Ferry with check with PMAA on legality of attendance by phone or skype.

New Business – service providers to the park were discussed. The board is satisfied with all, and do not plan to make changes for 2019. Auditor – currently Barbacane Thornton multi-year contract; Bank – currently Fulton Bank; Farmland Rental – currently Harnish; General Maintenance – currently Kevin Peyre-Ferry; Insurance carrier – already renewed; Mowing - currently Dunn's Lawn Care (approved earlier); Portapots – currently Lander Septic. Grant Writer – currently none

Discussion Items –Reynolds asked that agendas be made available sooner

Public Comment- none

Correspondence - Authority Magazine, PMAA conference notice, Playground catalogs, Letter from Mason Fetterolf suggesting additional parking at park – Peyre-Ferry will reply. Proof of insurance form from Oxford Outlaws,

Executive Session –none

Motion to Adjourn at 8:44 p.m. (by McKinney second Astle) Approved (6-0)

Respectfully Submitted by
Marcella Peyre-Ferry – Secretary

Approved by