

Oxford Area Recreation Authority
Minutes of Regular Meeting of Thurs., Feb. 15, 2018
Lower Oxford Township Building

Meeting called to order at 6:33 by Chairman Chip Benke,

Members present – Arthur Astle, Joe Beird, Chip Benke, Scott Fetterolf, Andy Marker, Marcella Peyre-Ferry, John Reynolds, Michael Watson (6:43).

Absent: Dan Siegfried. John Stonska, Both have informed their municipalities of intent to resign, but the Authority has not received official notification from the municipalities as yet. Siegfried is willing to remain on the property committee

Visitors: Candace Miller

Pledge of Allegiance and a moment of silence

Agenda–Motion (by Peyre-Ferry, second Reynolds) to accept the agenda with additions 17c Raffles, 17 d Scoreboard, 18 a West Nottingham Proposal, 19c Outdoor Gym

Approved (7-0).

Minutes - Motion (by Marker, second Reynolds) to approve the minutes of the December 2017 meeting. **Approved** (7-0).

Public Comment : none

(Watson arrives) **Scheduled Visitors:** none

Treasurer's Report: Treasurer Candace Miller provided reports and checks to be signed as well as the list of pending deposits and bills. She noted that Elk Township's funding was received that day and is not included in the current accounting. Pending deposits and credits totaling \$11,802 noted received last month were deposited 2-1-18 into Fulton Bank Checking new account: \$150 Amy Huf – yoga in the park; \$2,722 West Nottingham annual funding; \$8,930 East Nottingham annual funding. \$2.20 interest was posted from BB&T bank. Expenses totaling \$580.20 were listed: Lander Septic \$180; Professional Tax and Accounting \$50; Kevin Peyre-Ferry \$125; Candace Miller \$225.20;

Motion (by Reynolds second Beird) to authorize payment of bills **Approved (7-0-1 Peyre-Ferry abstains).**

Motion (by Fetterolf second Astle) to keep the current mowing company if their fee does not change **Approved (8-0).**

Miller advised that the Fulton account is open and those who will hold credit cards should go to the branch office to sign for them, They are Benke, Beird and Peyre-Ferry. Stonska had been named last month but will be removed from this list and from the list of check signers.

Grants Committee Report Peyre-Ferry will contact OMI to see if they are willing to paint parking meters donated by the borough. A PECO green region grant could be available. Peyre-Ferry will work on one for approval next month,

Watson may know a grant writer who could help with large grant applications. **Motion** (by Peyre-Ferry second Astle) for Watson to find out more. **Approved (8-0).**

Web Site Committee - Fetterolf reported that the Go Daddy will terminate in March. Direction to the new site will be on face book **Approved** (7-0).

Property Committee – Reynolds is looking for the best deal on cameras for the park.

Project Committee – Benke has obtained four quotes for the dog park – all will be put on file. With the minutes. Benke recommends Chester County Fencing as the lowest responsible bidder who meets all specifications for the job. \$14,255. An additional cost of

\$1,180 for cutting sod under fence line. **Motion** (by Peyre-Ferry second Marker) to contract with Chester County Fencing for both items **Approved (8-0)**. Benke was able to obtain two quotes for grounding the fence, other firms declined to offer a price on the job. Benke recommends JAMAC inc at \$2,150. **Motion** (by Benke second Watson) to contract with JAMAC inc. **Approved (8-0)**. Watson stipulated that PA One Call should be contracted before the job begins.

Events Committee – Stonska had been preparing for Pitch Hit and Run. Benke will take over those chores. Beird volunteered to do scoring.

Kids to Park – will be May 19. no further information at this time. Benke will investigate getting a food handler's license.

Monthly / Weekly events –no report

Feasibility Study Committee - no report

Policy Committee – wording on the website regarding fees has been corrected. Further information after the new sports committee meets Feb 21.

Chairman's Report - none

Secretary's Report– Peyre-Ferry handed out ethics forms and received completed ones. She presented the engagement letter with the auditor. There was discussion of how this cost could be lessened, but no alternatives appear to be available. **Motion** (by Watson second Benke) to approve the agreement **Approved (8-0)**. Benke and Peyre-Ferry signed the engagement letter. Peyre-Ferry will mail it out.

Motion (by Fetterolf second Peyre-Ferry) to approve all reports **Approved (8-0)**

Old Business – Scout Projects – Reynolds noted that if it is an Eagle project, three months should be allowed to meet the requirements of their time line.

Dog Park – discussed earlier

Raffles – annual vs monthly raffle permits were discussed **Motion** (by Peyre-Ferry second Beird) Reynolds to prepare a monthly permit application. **Approved (8-0)**.

Shelton Field Renovations –Benke suggested the need for a scoreboard. He will try to fit it in the budget already approved for the renovations.

New Business — West Nottingham and East Nottingham are celebrating their 300th anniversaries this year. They would like to have their celebration in the park, There were no objections. More information and a date to come soon.

Discussion Items – Lincoln University Students have expressed interest in being volunteers. Contact is Julie Brady

A meeting of the sports committee will be held with representatives of local leagues on Feb 21 at East Nottingham Township Building. Committee is Watson, Benke, Fetterolf, Peyre-Ferry and Marker.

Outdoor Gym information was sent out by Watson. No money is available to commit to this project at this time.

Public Comment- none

Correspondence - Information on conservation districts. A check was received from a class action settlement with National Penn Bank for overdraft fee errors. Junk mailings

Executive Session –none

Motion to Adjourn at 8:45 p.m. (by Astle second Fetterolf) **Approved (8-0)**

Respectfully Submitted by
Marcella Peyre-Ferry – Secretary

Approved by