

**Oxford Area Recreation Authority**  
Minutes of Regular Meeting of Thurs., May 17, 2018  
Oxford Area Regional Park Pavilion

Meeting called to order at 6:50 by Chairman Chip Benke, following the 6:30 presentation of Pitch Hit and Run certificates to the winning boys and girls.

**Members present** – Arthur Astle (7:15), Joe Beird, Chip Benke, Scott Fetterolf, Andy Marker, Marcella Peyre-Ferry, John Reynolds, Candace Miller. Michael Watson.

**Absent:** new member Jeremy McKinney

**Visitors:** Twister D.

**Pledge of Allegiance and a moment of silence**

**Agenda–Motion** (by Marker, second Reynolds) to accept the agenda with the addition of 11c Shed, and scheduled visitor Twister D. **Approved** (8-0).

**Minutes** - (by Fetterolf, second Watson) to accept the minutes of the April meeting as presented **Approved** (8-0).

**Announcement of Executive Session** (by Benke) April 19 for discussion of legal item.

**Public Comment** : none

**Scheduled Visitors:** **Motion** delayed to give visitor time to arrive.

**Treasurer's Report:** Treasurer Candace Miller provided reports and checks to be signed as well as the list of bills totaling \$19,710.86. Listed: Cameron's Hardware supplies \$106.68; Barbacane Thornton & Co, audit \$4,650; Kevin Peyre-Ferry \$262.50; Marcella Peyre-Ferry dog park plants \$250.06; Parties to Go event tent \$509; Signs For Success score board \$1,474; Chester County Fence dog park \$7,558.04; Dunn Lawn Care \$4,650 mowing and dog park; Lander Septic \$250. Several additional bills related to the dog park were turned in by board members. They will be paid dated May 18 and accounted in the June treasurer's report. **Motion** (by Beird second Marker) to authorize payment of bills **Approved (7-0-1, Peyre-Ferry abstains)**. Lower Oxford and Oxford Borough (\$5,213) have paid their annual contributions. Lower Oxford include extra as a contribution bringing their total to \$5,500. East Nottingham contributed \$250 to Kids to Park, and Oxford Youth Lacrosse paid \$100 in field rental.

Miller reported the bank had some confusion with the limits on the new credit cards. She will follow up. In the meantime, the credit card statement may be accessed online **Motion** (by Beird, second Fetterolf ) to pay that bill online at \$910.05 **Approved (8-0)** A check was received for \$300 for Diva's Softball field rental. Swat Softball has not paid yet.

The draft final audit document has been received **Motion** (by Peyre-Ferry second Beird) to accept the audit report, **Approved (8-0)** A final copy will be prepared in time to file with Harrisburg by June 30.

**Grants Committee Report:** Peyre-Ferry reported that one painted parking meter is in at the dog park. Artists will be sought for the other three. Replacement locks are needed. **Motion** (by Peyre-Ferry second Marker) authorizing Beird to spend up to \$250 total to replace the locks **Approved (8-0)**

There has not yet been a response to the PECO grant application.

The fundraising brick campaign is underway and will continue through Labor Day with installation in the fall Beird has some sales already, and has used bricks in recognition of large donations to the dog park. Robinsons Furniture donated a plastic bench **Motion** (by Peyre-Ferry second Watson) to purchase two additional benches for the dog park at wholesale cost **Approved (8-0)**

(Astle arrives 7:15) **Scheduled Visitors:** Twister D. commented on the need for more trash cans and security at the park. He volunteered to be park of a Park Watch. There was discussion of liability issues, connected with this type of activity. If a Park Watch is put in place, identification vest would be needed. Beird suggests vests for board members for all events. **Motion** (by

Fetterolf second Peyre-Ferry) to order a florescent green vest for Twister **motion withdrawn did not come to vote; Motion** (by Peyre-Ferry second Marker) to table pending insurance information **Approved (9-0); Motion** (by Peyre-Ferry second Fetterolf) to authorize Miller to contact the insurance agency to clarify coverage of volunteers and the new dog park **Approved (9-0)**

**Web Site Committee** –Fetterolf reported two online inquiries about pavilion rental.

**Property Committee** – Cameras – Marker put up cameras, he suggested more are needed to cover the dog park.**Motion** (by Peyre-Ferry second Beird) to get two additional cameras **Approved (9-0)** Reynolds will make the purchase if they are still available at Walmart.

Water Supply was discussed. Beird has been getting quotes and negotiating with Oxford Borough for a well and the electricity to serve it. Discussion of need for electricity at the pavilion and the baseball field as well. Beird will continue to get quotes.

A Second Shed was suggested for the well tank. Astle feels there is enough room in the existing shed for a small tank, but the current shed may need to be moved to get away from the PECO right of way. Peyre-Ferry asked about the state of the old lawn tractor in the shed, Marker will attempt to get it running so it is usable.

It was noted that the turfing case has been settled. The offender will recompense the Authority for the \$2.800 damages that were done, plus \$25 disorderly conduct fine to court, plus 20 hours community service. He is not to return to the park until his sentence is completed.

**Project Committee** – Dog Park is near completion and ready for the Grand Opening Sat. May 19. Benke reported there have been complaints about the materials under the towers, and they are being relocated as quickly as possible give the bad weather. He also suggested a trash can is needed for the dog park.

**Events Committee** – Dog Park Grand Opening - Benke will help with set up. Peyre-Ferry has prepared an event program. Some participants have already cancelled due to the weather.

Kids To Park is being postponed until Sat., June 16 due to the bad weather

Halloween event will need to be discussed and dates selected by the June meeting. Miller will find out when Homecoming is to avoid a conflict.

**Feasibility Study Committee** - no report

**Policy Committee** - Fees **Motion**(by Peyre-Ferry, second Miller) to table**Approved(9-0)**

**Chairman's Report** - none

**Secretary's Report** – The Oxford Area Chamber of Commerce would like the Authority to renew its membership; **Motion** (by Watson, second Peyre-Ferry) to do so **Approved (9-0);**

**Motion** (by Astle second Beird) to approve all reports **Approved (9-0)**

**Old Business** – Scout Projects –there is one possible request

Shelton Field Renovations –Benke reported that the scoreboard is in

Raffles – Peyre-Ferry reported no progress

Per Capita Contribution by municipalities **Motion** (by Miller, second Peyre-Ferry) to table **Approved(9-0)**

Signs have been purchased and will be put up for camera surveillance,

**New Business** – The Authority has been invited to the May 21 Oxford Borough Council meeting to receive a citizen's recognition award.

**Discussion Items** – Members suggested another meeting of the sports committee should be scheduled

**Public Comment**- none

**Correspondence** - A flyer for the PMAA meeting in Erie was received.

**Executive Session** –none

**Motion to Adjourn** at 9:33 p.m. (by Peyre-Ferry second Miller) **Approved (9-0)**

Respectfully Submitted by  
Marcella Peyre-Ferry – Secretary

Approved by