

Oxford Area Recreation Authority
Minutes of Regular Meeting of Thurs., June 18, 2020
Oxford Area Regional Park

Meeting called to order at 6:30 by Board Chair, Chip Benke

Members present Arthur Astle (6:45) Chip Benke, Terri Dugan, Scott Fetterolf (6:40), Steve Hoffman, Candace Miller, Marcella Peyre-Ferry, John Reynolds. Bob VanZyl.

Absent: – none.

Visitors: none

Pledge of Allegiance and a moment of silence

Agenda–Motion (by Miller, second Peyre-Ferry) to accept the agenda with addition of 9a Trash dumping and 9b Pavilion opening. **Approved** (7-0).

Minutes - Motion (by Reynolds, second Hoffman) to approve the minutes of the May 2020 meeting **Approved** (7-0).

Public Comment : none

Scheduled Visitors: none

Treasurer's Report: Treasurer Candace Miller provided reports and checks to be signed as well as the list of pending deposits and bills since the June meeting. Bills Cardmember Services - \$202.41; Dunn Lawn Care – mowing \$2,275; Cameron's Hardware \$79.55; PECO - \$32.27; Barbacane, Thornton & Co. audit \$1,000; Kevin Peyre-Ferry – grounds maintenance \$131.25; Lander Septic \$250; US Postal stamps \$55. Total \$4,016.48

Motion (by Reynolds, second VanZyl) to authorize payment of bills **Approved (6-0-1 Peyre-Ferry abstains).**

Motion (by Peyre-Ferry, second Hoffman) to accept Treasurer's report **Approved** (7-0), Miller reported the annual audit is complete and will be submitted to the state electronically by the auditors.

Grants Committee Report Peyre-Ferry reported no new information on the Dockstader grant.

Web Committee – Reservations remain on hold until the county is 'green'. (Fetterolf arrives 6:40, Astle arrives 6:45)

Property Committee – Benke reported that the best location for the shed approved last month now appears to be on the right field side of the baseball field. The design will have to be rearranged to fit the new location. The cost will be \$1,935.

Trash dumping has been discovered at the park. One load of trash included a lap top computer. Kevin Peyre-Ferry will be directed to take it to Oxford police. VanZyl will look into possibilities for security cameras at the park.

The pavilion will not reopen until the county is 'green'. Covid19 regulations on size of gathering, masks, social distancing etc. must be followed upon reopening. If two groups wish to make reservations for the same day, a time gap will be put between them to allow the first group to clear the area. Miller will add a disclaimer to the reservation form concerning Covid 19.

Project Committee – Shed roof repair – no new information, cost quotes will be needed

Events Committee – A decision on the annual Halloween event will be made at the August meeting.

Feasibility Study Committee – no report

Policy Committee – no report

Chairman's Report – no report

Secretary's Report– Peyre-Ferry reported emailing representative Lawrence about including a pedestrian walkway in the Locust St. bridge over Rt. 1.

She will look into document retention requirements to see if some paper files can be destroyed. Miller will look into cloud storage

Motion (by Fetterolf, second Hoffman) to approve all reports **Approved (9-0)**

Old Business – Miller will continue to look for old documents, she will also assemble new information books for members who do not have them. Peyre-Ferry will make sure to send out task lists after the meetings.

New Business - none

Discussion Items – The board agreed to do a work day at the park July 9, 6 p.m. to dark

Public Comment- none

Correspondence - PMAA meeting notices.

Executive Session –none

Motion to Adjourn at 7:42 p.m. (by Miller second Fetterolf) **Approved (9-0)**

Respectfully Submitted by

Marcella Peyre-Ferry – Secretary

Approved by