

Oxford Area Recreation Authority

Park Use Application and Agreement

Applicant: _____ E-Mail Address: _____

Address: _____

Phone Number: (home) _____ (cell) _____

Description of Event: _____

Date(s) Requested: _____ Hours Requested _____

Number of people: _____ Will you need trash removal? Yes ___ No ___ (\$75 fee for trash removal)

FACILITIES FEE SCHEDULE

Renting one portion of the Oxford Area Recreation Authority Park does not guarantee exclusivity of use. Common Areas within the Park are open to the community every day and it is possible that more than one event will be held in any one day. A trash removal fee of \$75 applies to all private events for groups larger than 50. For small groups, this may be waived if you remove the trash from your event. Extra cleaning of porta potties for a groups of 100 people or more, or for multi-day event starts at \$150.

What facility do you want to use? (Choose all that apply): Pavilion Ball Field Multipurpose Field

Rental rate based on residency. Each facility billed separately. (Ex., pavilion & ball field = \$100/5-hr block) (circle one)

Chester County Resident: \$50/4-hr block \$125/Full Day

Non-resident of Chester County: \$75/4-hr block \$150/Full Day

All fees can be found on the Reservation page of the website.

FIELD USE FEE SCHEDULE FOR ORGANIZED SPORTS

Choose field (circle one): Ball field Multipurpose Field Number of dates: _____

Please attach a list of all dates to application for calendar. The fee for use is \$40 per practice and/or use during a season. You must also provide a certificate of insurance with a minimum of \$500,000 in damages and must name "Oxford Area Recreation Authority" as a named insured. Organizations that assist with field maintenance will be given a discounted rate of \$30 per practice and/or use during a season. For tournament pricing, please contact the OARA.

PAYMENT, CANCELLATION & REFUND POLICY

- Cancellations are handled on a case-by-case basis. In the event of inclement weather, the reservations may be rescheduled for another date within 1-year of the original reservation date.
- The OARA reserves the right to cancel any program or activity due to guests not following the rules & regulations of the OARA.

PAYMENT, CANCELLATION & REFUND POLICY (continued)

- Refund requests must be submitted in writing and will be at the discretion of the OARA Board.
- Payment may be made by check (payable to Oxford Area Recreation Authority) and mailed to P.O. Box 254, Oxford, PA 19363. You may also pay online through our website, <https://oarapark.wixsite.com/oxfordrecreation>.
- Payments should be received at least 10-days prior to a reservation. If a payment is not received 10-days prior, the OARA Board reserves the right to cancel a reservation. Reservations made within the 10-day window, must be paid immediately using the payment/donation link on our website, <https://oarapark.wixsite.com/oxfordrecreation>.
- *Receipt of paid rental fee secures the requested date. All rental fees become non-refundable 7 days prior to the scheduled rental date in the event of cancellation.*
- *Requests for a refund must be made at a meeting of the Board of Directors.*

APPLICATION SUBMISSION

This application should be submitted by using the submittal button on the website or by emailing it to TreasOARA@gmail.com. Organized Sports Groups should include a list of dates for field usage and a Certificate of Insurance. Treasurer will verify availability of facilities, date(s) requested, and send an invoice and confirmation of reservation via email.

PARK RULES AND REGULATIONS *MUST READ*

1. The Park will be open to Chester County residents & their accompanied guests between sunrise & sunset. No overnight parking permitted.
2. No one shall injure, deface, remove, cut or damage trees, shrubs, structures or fixtures in the park.
3. No one shall, remove, or relocate any bench, seat or table within the Park.
4. Conduct within the park will be respectful to all other person(s) using the Park.
5. Any group of 25 persons or more must meet with an OARA Representative to discuss the needs of the group with the OARA.
6. The sponsors of any gatherings requiring police security must assume the cost of such security.
7. Parking or driving on Park property is prohibited except in authorized parking areas.
8. No person shall carry or discharge a weapon within the limits of the park.
9. No one shall dispose of waste/garbage in the park and all trash shall be removed.
10. No one shall deface or destroy any notice, rule, or regulation posted within the park; nor shall any person post any notices or placards in the park without permission of the OARA.
11. The possession or use of fireworks in the park is prohibited.
12. The possession or use of alcoholic beverages within the park is prohibited.
13. All pets must be leashed and all owners are required to clean up after their pets.
14. No one shall set or maintain any fire in the Park, except in authorized fireplaces and/or grills.
15. The OARA Board Members have the authority to patrol the park grounds and monitor activities and events to ensure the safety of the community.

Release of Liability AND Assumption of Risk

The undersigned, in consideration for being permitted to participate in activities on property owned by the Oxford Area Recreation Authority in Chester County, Pennsylvania (the "Activities"), hereby agrees to all park rules and regulations set forth above. The undersigned, on behalf of himself/herself and his/her guests, hereby accepts and assumes any and all risk of damage or injury to persons or property that may occur in connection with the Activities. The undersigned hereby expressly waives and releases any and all claims, demands, actions or causes of actions, whether present or future, known, anticipated, or unanticipated against the Oxford Area Recreation Authority, its officers, representatives, employees, and agents (hereinafter, collectively, the "OARA"), resulting from or arising out of, or incident to the undersigned's participation in the Activities. The undersigned hereby covenants not to make or bring any such claim, demand, action, or cause of action against the Township, and forever releases and discharges the Township from any and all liability under such claims.

I have read, understand, and agree to the foregoing Park Rules and Regulations and Release of Liability and Assumption of Risk.

Signed : _____

Date : _____

OARA Use Only: Date Request Received: _____ Application Complete: Y N

Method of payment: Check # _____ Cash: _____ Online: _____ Date Paid: _____

Approved: Y N Reason for Denial:

