

Oxford Area Recreation Authority
Minutes of Meeting of Thurs., Oct. 4, 2018
Lower Oxford Township Building

Meeting called to order at 7:07 by Chairman Chip Benke

Members present – Arthur Astle, Chip Benke, Scott Fetterolf, Andy Marker, Jeremy McKinney, Candace Miller, Marcella Peyre-Ferry, John Reynolds, Michael Watson (arrived mid meeting)

Absent: Joe Beird,

Pledge of Allegiance and a moment of silence.

Agenda– Due to a conflict with the Haunted Hayride, the regular meeting previously scheduled for Oct. was cancelled. This meeting was advertised to cover halloween event, budget, bills and any other items to properly come before the board. **Motion** (by Fetterolf, second Reynolds) to condense the agenda to advertised items. **Approved** (8-0). **Motion** (by Fetterolf, second Astle) to accept the agenda as amended **Approved** (8-0).

Minutes – **Motion** (by Astle, second Reynolds) to accept the minutes of the July meeting as presented. There were no meetings in August and September due to lack of a quorum. **Approved** (7-0 – 1 Miller abstains).

Public Comment: None

Treasurer's Report: Treasurer Candace Miller provided reports a list of bills paid in August and September when there was not a quorum available. and checks to be signed as well as the list of bills.

Motion (by Reynolds, second McKinney) to ratify the August and September bills **Approved** (7-0-1 Peyre-Ferry abstains).

Bills total \$4,394.18 include Dunn Lawn Care \$1,704, Lander Septic \$250, Kevin Peyre-Ferry \$237.50, Cameron's Hardware \$74.95, Grayce Hones \$20, Cardmember Services \$117, Kevinn Peyre-Ferry \$143.75, Cameron's Hardware \$16,98. Deposits total \$650 for dog park bricks.

Motion (by Astle second Fetterolf) to authorize payment of bills **Approved** (7-0-1, Peyre-Ferry abstains).

Property Committee – Stone dust is needed to repair paths at the park prior to the Halloween event. Two tons will be ordered. Going forward, on all orders on account at Canerons the authorized purchaser should give a purchase order category.

Project Committee – Discussion of park funding and well installation, It was suggested that the Oxford Area Regional Planning Commission could be of assistance in planning, Miller will contact them to see if the Authority could be part of their discussions,

Events Committee – Halloween event was discussed in detail. An invoice will be crafted for covering Alvin Crews' expenses, Goodie bags will be provided for Hearse drivers on Friday of the event. Miller will see if she can obtain gift cards from Walmart for this, One hearse will be at the Oxford Car Show for publicity, All members are encouraged to share the event on social media. **Motion** (by Fetterolf, second Reynolds) to hire David Peyre-Ferry to entertain as a sword swallower **Approved** (7-0-1 Peyre-Ferry abstains). **Motion** (by Peyre-Ferry, second Fetterolf) to authorize Benke to spend up to \$500 for a tent and up to \$300 for other event expenses **Approved** (8-0).

Motion (by Peyre-Ferry second Miller) to approve all reports **Approved** (8-0) (Watson arrives)

Old Business – Discussion of increasing the member municipality per capita contributions. Information was available showing municipal support of recreation in surrounding communities. A September 19 2018 letter from West Nottingham Township questioned the basis for comparison with these neighbors and how comparable they are in facilities and activities as well as OARA future costs related to expanding facilities to parcels 2 and 3. Discussion on the need to raise revenues in order to obtain funds for the creation of planning documents for new facilities. Most grants require matching funds from the Authority. One possibility is the creation a capital fund to save for future planning and projects.

Miller has prepared the draft budget for 2019 showing 4 different versions based on different funding amounts – no change, a .25 cent per capita increase, a \$1 per capita increase and a \$3 per capita increase. Expenses remain the same in each budget with the exception of the amount contributed to a Capital fund for future projects. The budgets would create a capital fund of \$0; \$5,901; \$23,788; and \$65,278.25 respectively.

The board discussed the response of their municipalities to a request for additional funding. Each municipality is in a different financial situation, making it difficult to find one amount that would be suitable to all.

The board looked at the articles of incorporation, which outlines how the Authority may request an increase. “the rate may be increased by each municipality individually, as it so chooses, on its own volition or at the request of the Authority. It may be increased by the Authority with the unanimous approval of the Municipalities, every five years beginning in 2009. The increase shall not exceed the average CPE for all consumers for the Wilmington, Delaware metropolitan area for the previous five year period.”

Motion (by Peyre-Ferry, second Astle) to suggest to the municipalities a voluntary contribution of up to \$1 per capita in addition to the current \$1 per capita assessment. **Approved** (9-0).

New Business – Miller presented the proposed budget with different revenue options, Option 1 shows no increase in municipal contributions. **Motion** (by Astle, second Fetterolf) to accept the draft budget for distribution to member municipalities for their comments **Approved** (9-0).

Public Comment- none

Correspondence - none

Executive Session –none

Motion to Adjourn at 9:54 p.m. (by Miller second Astle) **Approved (9-0)**

Respectfully Submitted by

Marcella Peyre-Ferry – Secretary

Approved by