

Oxford Area Recreation Authority
Minutes of Regular Meeting of Thurs., June 21, 2018
Oxford Area Regional Park Pavilion

Meeting called to order at 6:37 by Chairman Chip Benke

Members present – Arthur Astle (7:15), Chip Benke, Scott Fetterolf, Andy Marker, Jeremy McKinney (6:55), Marcella Peyre-Ferry, John Reynolds, Candace Miller, Michael Watson.

Absent: Joe Beird

Visitors: Alvin Crews, John Stonska, Steve Baer

Pledge of Allegiance and a moment of silence

Agenda–Motion (by Astle, second Fetterolf) to accept the agenda with the addition of 8d Park Partners and 9d Fire Company event. **Approved** (7-0).

Minutes - (by Peyre-Ferry, second Astle) to accept the minutes of the May meeting as presented **Approved** (7-0).

(Watson and McKinney arrive)**Public Comment:** Stonska asked about use of the park by the Lions Club in July, and if the fee could be waived because of the organization's help with park events. There was no objection to that idea.

Scheduled Visitors: Baer Electrical delayed to give visitor time to arrive. It was the consensus of the board that contracts for the electrical work on the well will not be awarded until preparatory steps are complete

Alvin Crews gave a summary of his plan for the Halloween event, **Motion** (by Watson, second Reynolds) to set the dates for the Halloween event as Oct 4,5, 6. **Approved** (9-0). After discussion of First Friday dates **Motion** (by Watson, second Reynolds) to rescind that motion.

Approved (9-0). Discussion followed on new dates of 11,12, 13 and the issue date of the Oxfordian and how that could be used to advertising advantage. A change to 18,19, 20 was discussed, Issue tabled pending firm dates for the Oxfordian,

Treasurer's Report: Treasurer Candace Miller provided reports and checks to be signed as well as the list of bills totaling \$10,453.65. Listed: Christine Willis void; Francis Underwood – scoreboard mounting \$485; RNJ Plaques – signs for dog park \$86.50; Cardmember services – Void; John Reynolds – park equipment expenses \$131.51; Oxford Chamber of Commerce – Membership \$25; Chip Benke – park equipment expenses \$194.80; Cardmember services – dog park \$1,697.12; JMAC Inc – grounding dog park \$2,150; Robinson Furniture – benches for dog park \$400; Grace Jones – face painting Kids to Park \$20; Isabel Valente – face painting Kids to Park \$20; Faithe Caron – void; Breena Schroder – face painting Kids to Park \$20; Robert Sharpe – pony rides Kids to Park \$50; Summer Grove – Pavilion rental refund \$30; Barbacane Thornton & Co, audit \$300; Lander Septic \$450; Dunn Lawn Care – mowing \$2,365; Kevin Peyre-Ferry-maintenance \$693.75; Cameron's Hardware supplies \$802.97; Candace Miller – treasurer \$532;

Motion (by Fetterolf second Marker) to authorize payment of bills **Approved (7-0-2, Peyre-Ferry and Miller abstain)**. Income of \$1559 was recorded Diamond Divas – field rental \$300; Chester Co. Fencing -\$30; Lions Club Donation \$250; other donations \$29; Buy A Brick fundraiser – 8 purchases \$950. Swat Softball has not paid yet due to mailbox delivery problems. **Motion** (by Marker second Fetterolf) to authorize the refund to Grove due to double booking **Approved (9-0)**

Miller reported a \$5 charge for interest from Camerons, and a \$35 fee for over the limit on credit card. Discussion of credit card use. **Motion** (by Miller second Fetterolf) to require card users to get an OK for purchases of over \$100 from the treasurer and another, member not from their municipality, who is not a signer. Approval to be done by email to provide for a written record that can be tracked. **Approved (9-0)**

Grants Committee Report: Committee title expanded to include both Grants and Fundraising.

Two parking meters are in place for donations. Miller will collect and track money on a weekly basis when she collects the Authority mail. She will need the second key if Beird has one.

PECO – still no word of grant awards

Fundraising Bricks – Miller suggested they would make good Christmas gifts. The board agreed to extend sales to Jan. 1. Miller will contact Bricks R Us to make the change.

Park Partners – Miller suggested a program to encourage individuals and business owners to donate on an annual basis. **Motion** (by Peyre-Ferry second Marker) to authorize her to work on the project. **Approved (9-0)**

Web Committee –Fetterolf reported a request from the Union Fire Co. to use the park in August. Last year their event resulted in extra portapot cleanings and damage. **Motion** (by Miller second Astle) to approve the reservation with a \$150 deposit refundable if there are no damages **Approved (9-0).**

Discussion of searchability of the new website, and the difficulty people may have finding it. Fetterolf and Miller will investigate options.

Property Committee – Cameras –additional cameras have arrived

Well – extensive discussion of how the project will be paid for – concern that it would be smoothest for Oxford Borough to receive and pay the bills, since they have committed “\$7,000”. There is concern that the actual cost of drilling the well may go higher if it has to go deeper to reach water. East Nottingham has expressed willingness to make a contribution, but other municipalities have not had time to discuss and reply. A letter will be prepared and sent to the Borough so that everyone is clear on the procedure to be followed. Brown Bros. is the apparent low bidder to do the well drilling only at \$3,250. Astle will prepare the well permit application.

Marker is preparing sign in sheets that will be in the shed for recording time spent on maintenance,

Project Committee – none

Events Committee – Watson reported Kids To Park drew approximately 150 youngsters.

Pitch Hit and Run – Peyre-Ferry reported that one of the Oxford winners has qualified to compete at Citizens Bank Park in Philadelphia.

Halloween event was discussed earlier.

Feasibility Study Committee Benke suggested this is a good time to plan for improvements to parcel 2, He suggests an ampetheater, horse shoes etc. Peyre-Ferry will make a rough sketch of ideas.

Policy Committee – Fees – no input at this time

Scheduling – discussed earlier

Chairman’s Report – Benke noted the Authority received a citizens recognition award from the Oxford Borough.

Benke encourages members to attend Chamber of Commerce meetings.

Secretary’s Report – Peyre-Ferry has submitted the audit report to Harrisburg. She will bring copies of the audit to the July meeting for distribution to the municipalities.

Peyre-Ferry has been engaged to speak at the Oxford Rotary meeting in July.

Motion (by Miller second Reynolds) to approve all reports **Approved (9-0)**

Old Business – Scout Projects – no new information

Shelton Field Renovations – completed

Raffles – Peyre-Ferry reported no progress

Per Capita Contribution by municipalities was discussed. Members will contact their municipalities to see what their feelings are.

Diamond Divas would like to put up a sign on the backstop to recognize their winning season. There were no objections.

New Business – Insurance carrier will be on the August agenda. Watson will investigate alternative carriers.

An invoice from Dunn Lawn Care in the amount of \$6,155 for work in connection to the dog park was electronically received during the meeting. **Motion** (by Peyre-Ferry, second Fetterolf) to authorize payment of the bill **Approved (9-0),**

Discussion Items – A meeting of the sports committee is tentatively set for July 11 at East Nottingham Township

Reynolds pointed out the need for better communication and accountability, in particular the need for board approval before making purchases.

Public Comment- none

Correspondence - none.

Executive Session –none

Motion to Adjourn at 9:48 p.m. (by Miller second Peyre-Ferry) Approved (9-0)

Respectfully Submitted by
Marcella Peyre-Ferry – Secretary

Approved by