

Oxford Area Recreation Authority
Minutes of Regular Meeting of Thurs., Jan. 21, 2021
Lower Oxford Township Building

Meeting called to order at 6:34 by Board Secretary Peyre-Ferry,

Members present – Arthur Astle (7:15), Chip Benke, Terri Dugan, Candace Miller Marcella Peyre-Ferry, John Reynolds, Joe Starcheski.

Absent: Scott Fetterolf, Steve Hoffman,

Visitors: Bob VanZyl, Kevin Peyre-Ferry

Pledge of Allegiance and a moment of silence

Peyre-Ferry asked for nominations for Chairman for 2021. Reynolds, seconded by Miller, nominates Benke for Chairman. No other nominations **6-0 appointed Benke Chairman.**

Benke takes control of the meeting.

Miller, seconded by Benke nominates Reynolds for Vice - Chairman. No other nominations **6-0 appoint Reynolds Vice - Chairman**

Dugan, seconded by Miller, nominates Peyre-Ferry for Secretary. No other nominations **6-0 appoint Peyre-Ferry Secretary.**

Vote to affirm Candace Miller as Treasurer. **Approved (6-0)**

Vote to affirm Vince Pompo as Solicitor. **Approved (6-0)**

Agenda–Motion (by Miller, second Reynolds) to accept the agenda with corrected Starcheski's name **Approved (6-0).**

Minutes - Motion (by Starcheski, second Miller) to approve the minutes of the November 2020 meeting with one spelling correction. No meeting was held in December due to weather conditions. **Approved (6-0).**

Public Comment : none

Scheduled Visitors: VanZyl was present on behalf of the Diamond Divas to ask to use the ball field for as much time as available for the spring season. Other youth sports organizations have expressed interest, Decisions on scheduling will be made in February.

Treasurer's Report: Treasurer Candace Miller provided reports and checks to be signed as well as the list of pending deposits and bills.

Bills from November through December 31 – Cardmember Service)+(Nov, Statement) \$498.56; PECO Pavilion \$32.12; PECO Shelton Field \$32.12; Dunn Lawn Care – \$2745; Kevin Peyre-Ferry – grounds maintenance \$143.75; Candace Miller \$422.79; Lamb McErlane \$220; Lander Septic \$250; Cardmember Service (Dec. statement) \$137. January Bills Cardmember Service (Jan. statement) \$137; Kevin Peyre-Ferry – grounds maintenance \$181.25; Lander Septic \$250; 21st Century Media (legal ads) \$173.24; ; PECO Pavilion \$32.37; PECO Shelton Field \$32.37; Cameron's Hardware \$99.99.

Motion (by Reynolds, second Dugan) to accept Treasurer's report **Approved (6-0)**, Miller reported receiving three quotes from accounting firms to do the annual audit for 2021. She recommended low bidder Bee, Bergvall & Co, PC **Motion** (by Peyre-Ferry, second Miller) to engage Bee, Bergvall & Co for a one year contract **Approved (6-0)**. Credit card signers need to be updated. Benke will do so.

Miller provided notebooks for each board member with organizational information on the Authority and the park.

Grants Committee Report Peyre-Ferry reported the PECO grant application results are still pending. She asked that expenses associated with the Dockstader grant be tracked. A report on the work will be needed in April.

Web Committee – no report

Property Committee – (Astle arrives 7:15) Bidding for grass cutting was discussed. Kevin Peyre-Ferry reported stone is needed for driveway pothole repair. Benke asked him to put warning flags on the cables at the Oak Roads site ballards.

Project Committee – Security cameras were discussed. Reynolds is checking to be sure cameras can be made to work together for complete coverage.

Members were asked to continue to spread the word that droppings must be picked up at the dog park and the overall park or dogs will be prohibited.

Events Committee –no report

Feasibility Study Committee – Peyre-Ferry will contact State Representative Lawrence about providing a sidewalk on the Locust St. bridge over Rt. 1 when it is rebuilt. A waterline would also be a great benefit.

Dugan continues to work on road access permits for a farm road from Locust St., into Parcel 2.

Policy Committee – plans for the dog park and list of accomplishments need to be added to the book Miller provided everyone earlier in the meeting.

Chairman's Report – Benke thanked the board for reelecting him chairman. He is looking forward to a better 2021.

Secretary's Report–The meeting schedule and the annual financial statement were advertised before the end of 2020. .

Motion to Approve all reports (by Miller, second Reynolds) **Approved (7-0)**

Old Business – none

New Business – Use of the park by various teams will be addressed in February. At this time events for 2021 are on hold.

Benke reported that East Nottingham has received an inquiry about memorial tree plantings. Trees would be donated. A suitable location needs to be found This would be a project for the township's junior supervisor. **Motion** (by Astle second Starcheski)) to proceed with the project. **Approved (7-0)**,

An article is needed for the spring issue of the Oxford Chamber of Commerce magazine The Oxfordian. Peyre-Ferry will write one. Miller will check to see if there are usable photos from the Halloween Movie.

Discussion Items – The agreement for police coverage of the park by Oxford Borough Police has been found, resolving the issue. They will provide coverage.

Green address signs are needed for Oaks Road and the second park driveway on Locust St. Benke and Astle will confirm the numbers and get signs made.

Public Comment- none

Correspondence - Flyers were received from PMMA on their upcoming meetings,

Executive Session –none

Motion to Adjourn at 8:29 p.m. (by Miller, second Astle) **Approved (7-0)**

Respectfully Submitted by

Marcella Peyre-Ferry – Secretary

Approved by