

Oxford Area Recreation Authority
Minutes of Regular Meeting of Thurs., Sept. 17, 2020
Lower Oxford Township Building

Meeting called to order at 6:41 by Board Chair, Chip Benke

Members present) Arthur Astle (6:52), Chip Benke, Terri Dugan, Scott Fetterolf, Candace Miller, Marcella Peyre-Ferry, John Reynolds.

Absent: – Steve Hoffman

Bob VanZyl has resigned from the board.

Visitors: Carra Moore

Pledge of Allegiance and a moment of silence

Agenda–Motion (by Miller, second Fetterolf) to accept the agenda with the change of moving 8b Fee Schedule to 19a under discussion items **Approved** (6-0).

Minutes - Motion (by Miller, second Reynolds) to approve the minutes of the August 2020 meeting **Approved** (6-0).

Public Comment: none

Scheduled Visitors: none.

Treasurer's Report: Treasurer Candace Miller provided reports and checks to be signed as well as the list of pending deposits and bills since the last meeting. Bills: Kevin Peyre-Ferry – grounds maintenance \$181.25; Rhodes Energy - \$8.17; Lander Septic - \$250; PECO (ball field) \$32.10; PECO (Pavilion) \$ 32.24; Cardmember Services - \$115. Total \$618.76. **Motion** (by Fetterolf, second Dugan) to authorize payment of bills **Approved (5-0-1 Peyre-Ferry abstains).**

Motion (by Reynolds, second Fetterolf) to accept Treasurer's report **Approved** (6-0), The draft budget will go to member municipalities along with the secretary's monthly report tomorrow.

Miller suggests sending out RFPs to auditing firms to compare prices **Motion** (by Peyre-Ferry, second Reynolds) to do so **Approved** (6-0),

(Astle Arrives 6:52). Grants Committee Report Peyre-Ferry will call regarding the PECO grant application to clarify what type of projects would qualify for funding.

Web Committee – The Board discussed a request from the county Sheriff's department to use the park for dog training. The park would need to be closed to all other visitors during these times. **Motion** (by Miller, second Astle) to allow the use at no charge.

Approved (7-0),

Property Committee – Mulch as been delivered for flower beds, Benke and Fetterolf have raised a new flag at the park.

Project Committee – No new information on a new shed roof.

Since VanZyl had resigned, Reynolds will look into purchasing a security systems for the park that can be installed ourselves. At the same time Fetterolf will investigate the cost of having a system professional installed.

Dockstader grant project – Astle has cleared the rain gardens by the pavilion. Top soil will be ordered and Dugan will purchase plants. Benke will continue to look into purchasing ballards to protect the bridge

Events Committee –Miller reported on costs of a Halloween movie in the park. The screen rental would be \$1147.50. Landhope farms has promised a \$500 donation.

Armstrong cable will provide the movie and presentation rights as their contribution. The

board would like to show Hocus Pocus if it is available. Wholly Grounds is being approached to provide coffee and popcorn. Food trucks may be allowed on the site, but they will have to pay a fee to attend and sell. Date for the event is Sat. Oct. 10. There will be a limit of 250 people for this event. There is no fee, but donations will be accepted.

Motion (by Reynolds, second Peyre-Ferry) to go forward with the event **Approved (7-0)**,
Feasibility Study Committee – no report

Policy Committee – no report

Chairman's Report – no report

Secretary's Report– Peyre-Ferry relayed a thank you message from Amy Huff who was unable to run Yoga in the Park this year, but hopes to do so in 2021. She also reported a suggestion from Joe Beird that the “keep gates closed” signs at the park are faded and may need to be replaced Kevin Peyre-Ferry will be asked to check them.

Motion to Approve all reports (by Astle, second Reynolds) **Approved (7-0)**

Old Business – none

New Business – none.

Discussion Items – Benke presented a draft fee schedule for use of the park. It was discussed and some changes were made. **Motion** (by Peyre-Ferry, second Miller) to adopt the fee schedule as amended **Approved (7-0)**, It will be available on the website.

Public Comment- none

Correspondence - Copies of The Authority magazine were made available.

Executive Session –none

Motion to Adjourn at 8:25 p.m. (by Reynolds second Miller) **Approved (7-0)**

Respectfully Submitted by

Marcella Peyre-Ferry – Secretary

Approved by